



DEPARTMENT OF JUSTICE

[OMB Number 1105-0094]

Agency Information Collection Activities;

Proposed eCollection eComments Requested;

Extension with change, of a previously approved collection

Applications for Special Deputation

AGENCY: U.S. Marshals Service, Department of Justice

ACTION: 60-day notice.

SUMMARY: The Department of Justice (DOJ), U.S. Marshals Service, will be submitting the following information collection request to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act of 1995.

DATES: Comments are encouraged and will be accepted for 60 days until **[INSERT DATE 60 DAYS AFTER DATE OF PUBLICATION IN THE FEDERAL REGISTER]**.

FOR FURTHER INFORMATION CONTACT:

If you have additional comments especially on the estimated public burden or associated response time, suggestions, or need a copy of the proposed information collection instrument with instructions or additional information, please contact Nicole Feuerstein, Publications

Specialist, U.S. Marshals Service, CS-3, 10th Floor, Washington, DC 20530-0001 (phone: 202-307-5168).

SUPPLEMENTARY INFORMATION: Written comments and suggestions from the public and affected agencies concerning the proposed collection of information are encouraged. Your comments should address one or more of the following four points:

- Evaluate whether the proposed collection of information is necessary for the proper performance of the functions of the Bureau of Justice Statistics, including whether the information will have practical utility;
- Evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used;
- Evaluate whether and if so how the quality, utility, and clarity of the information to be collected can be enhanced; and
- Minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses.

Overview of this information collection:

- 1 *Type of Information Collection:* Extension of a currently approved collection.
- 2 *The Title of the Form/Collection:* Applications for Special Deputation.
- 3 *The agency form number, if any, and the applicable component of the Department sponsoring the collection:* The form numbers are **USM-3A and USM-3C**. The applicable component within the Department of Justice is the U.S. Marshals Service.
- 4 *Affected public who will be asked or required to respond, as well as a brief abstract:*

Primary: Federal government and State/local government. Form USM-3A Application for Special Deputation/Sponsoring Federal Agency Information; Form USM-3C Group Special Deputation Request. The collection of information for these forms is authorized by 28 U.S.C. 562. The USMS is authorized to deputize selected persons to perform the functions of a Special Deputy U.S. Marshal whenever the law enforcement needs of the USMS so require and as designated by the Associate Attorney General pursuant to 28 CFR 0.19(a)(3). USMS Special Deputation files serve as a centralized record of the special deputations granted by the USMS to assist in tracking, controlling and monitoring the Special Deputation Program.
- 5 *An estimate of the total number of respondents and the amount of time estimated for an average respondent to respond:* It is estimated that 6,000 respondents will complete a 15 minute form (Form USM-3A) and 5,500 respondents will complete a 10 minute form (Form USM-3C). The following factors were considered when

creating the burden estimate: Based on testing, it takes an average of 15 minutes between the sponsor/applicant to complete a Form USM-3A and 10 minutes to complete a Form USM-3C. The estimated range of burden for USM-3A applicants is expected to be between 10 and 20 minutes for completion. The USM-3C range of burden varies greatly since it is meant for groups of applicants for short term operations while the USM-3A is for only one applicant. Taking that into consideration, we estimate that the range of burden for a USM-3C is between 5 and 15 minutes in the most common scenarios of between 1 and 10 applicants. USMS estimates that approximately 6,000 applicants will complete Form USM-3A and 5,500 applicants will complete Form USM-3C.

The following factors were considered when created the burden estimate: The estimated total number of active task force officers, the number of federal agencies requesting Special Deputation and their activity, the number of applications processed by the U.S. Marshals Service during the last five fiscal years by agency, upcoming regularly scheduled National Security Special Events that require large numbers of Special Deputy U.S. Marshals, Presidential Inaugurations, Special Operations, and unforeseen emergencies and natural disasters.

- 6 *An estimate of the total public burden (in hours) associated with the collection:* The estimated public burden associated with this collection is 2,417 hours. It is estimated that applicants will take 15 minutes to complete a Form USM-3A and 10 minutes to complete a Form USM-3C. In order to calculate the public burden for Form USM-3A,

USMS multiplied 15 by 6,000 and divided by 60 (the number of minutes in an hour), which equals 1,500 total annual burden hours. In order to calculate the public burden for Form USM-3C, USMS multiplied 10 by 5,500 and divided by 60 (the number of minutes in an hour), which equals 917 total annual burden hours. In sum there are an estimated 2,417 total annual public burden hours associated with this collection.

If additional information is required contact: Jerri Murray, Department Clearance Officer,
United States Department of Justice, Justice Management Division, Policy and Planning Staff,
Two Constitution Square, 145 N street NE, 3E.405B, Washington, DC 20530.

Dated: July 7, 2015.

Jerri Murray,

Department Clearance Officer for PRA,

U.S. Department of Justice.

Billing Code: 4410-04

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